

Matching Gift Company Information and Guidelines

Company: KeyBank

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Matching Gift Form URL: Company Intranet

Matching Gift Guidelines URL: <http://forms.matchinggifts.com/KeyCorpGuidelines.pdf>

Minimum amount matched: \$25.00

Maximum amount matched: \$2,000.00

Total per employee: \$2,000.00

Gift ratio: 1:1

Comments: Online form/login URL is for employee access information only.

Procedure:

- Participating donor obtains form (check availability of form above) and sends it with gift to recipient institution, authorized officer certifies and returns it to company for match.
 - Accepts a faxed form completed and signed by the participating donor.
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